

NORD Teen Stipend Based Programs REGISTRATION REQUIREMENTS

ALL 7 requirements must be met to register for Summer Camp

1. Proof of Income – must have 2024 year on documentation

This requirement can be satisfied by submitting the following:

- SSI Award Letter with monthly amount
- Food Stamp or Social Security Award Letter with amount
- Photocopy of 4 consecutive pay stubs for ALL adult members of the household.
- If unemployed, must provide a letter from Louisiana Workforce Commission regarding unemployment status or a notarized letter stating current income.
- If self-employed, must provide a notarized document stating current gross monthly income.
- If there are 2 parents/guardians, provide proof of income for both parents/guardians.

2. Proof of Residency in Orleans Parish – must have 2024 year on documentation

This requirement can be satisfied by submitting one (1) of the following:

- Photocopy of a utility bill, phone bill, current insurance statement, or pay stub documentation with the parent/guardian current Orleans Parish address. The address on the document provided must have the same address provided on the registrant's application.

3. Identification Verification (Teen and parent, if teen has no ID, report card covers the requirement)

This requirement must be satisfied by submitting the following:

- Photocopy of a valid State-issued Identification Card or Driver's License for parents and/or guardians.
- If there are 2 parents/guardians, provide such documentation for both parents/guardians.

4. Report Card

This requirement can be satisfied by submitting the following:

- Photocopy of child's report card from current school year (2023-2024)
- If the child is not of age to attend school or is homeschooled, an up-to-date copy of the child's Immunization record must be provided.

5. Teen's Birth Certificate

6. Teen's Social Security Card

7. Direct Deposit Form -

- *Copy of (TEEN's) Direct Deposit form (PRINTED DIRECTLY FROM THE BANK, NOT WRITTEN)*

****PLEASE NOTE THAT ALL REQUIRED DOCUMENTATION MUST BE ON HAND AT THE TIME OF REGISTRATION IN ORDER TO ENROLL TEENS INTO TEEN PROGRAMS. WE DO NOT ACCEPT INCOMPLETE APPLICATIONS!***

****IF REGISTERING MORE THAN ONE CHILD FROM THE SAME HOUSEHOLD, COPIES OF ALL DOCUMENTS FOR EACH CHILD BEING REGISTERED MUST BE PROVIDED.***

WE WILL NOT MAKE COPIES ON SITE; ALL COPIES MUST BE BROUGHT IN.