

YOUTH SUMMER CAMP REGISTRATION REQUIREMENTS

*ALL (5) requirements must be met to register for Summer Camp

1. Proof of Income – must have 2023 year on documentation. This requirement can be satisfied by submitting one of the following:

- SSI Award Letter with monthly amount
- Food Stamp or Social Security Award Letter with amount
- Retirement Letter with monthly benefit amount
- Photocopy of 4 consecutive paycheck stubs for ALL adult members of the household
- If unemployed, must provide a letter from La. Workforce Commission, dated 2023, regarding unemployment status and unemployment benefit amount or provide a notarized letter stating current income.
- If self-employed, must provide a notarized document stating current gross monthly income.
- If there are 2 parents/guardians, provide proof of income for both parents/guardians, as listed above.
- No Tax documents will we accepted.

2. Proof of Residency in Orleans Parish – must have 2023 year on documentation. This requirement can be satisfied by submitting one (1) of the following:

- Photocopy of utility bill, phone bill, current home insurance statement, or pay stub documentation with the parent/guardian current Orleans Parish address. The address on the document provided must have the same address provided on the registrant's application.

3. Identification Verification – This requirement must be satisfied by submitting the following:

- Photocopy of a valid State-issued Identification Card or Driver's License for parents and/or guardians
- If there are 2 parents/guardians, provide such documentation for both parents/guardians.

4. Report Card – The requirement can be satisfied by submitting the following:

- Photocopy of child's report card from current school year (2022-2023)
- If the child is not of age to attend school or is homeschooled, an up-to-date copy of the child's immunization record must be provided.

5. Child's Birth Certificate

6. Fee(s), if applicable

** PLEASE NOTE THAT ALL REQUIRED DOCUMENTS MUST BE INCLUDED WITH THE APPLICATION AT THE TIME OF REGISTRATION IN ORDER TO ENROLL CHILD(REN) INTO SUMMER CAMP

** IF REGISTERING MORE THAT ONE (1) CHILD FROM THE SAME HOUSEHOLD, COPIES OF ALL DOCUMENTS FOR EACH CHILD BEING REGISTERED MUST BE PROVIDED.

** WE WILL NOT MAKE COPIES ON SITE; ALL COPIES MUST BE BROUGHT IN AND ATTACHED TO THE REGISTRATION

** IF REGISTERING YOUR CHILD(REN) FOR MORE THAN 1 CAMP, YOU MUST BRING COPIES OF ALL DOCS FOR EACH CAMP THAT YOU'RE REGISTERING FOR

For information or questions, please contact Youth Programs at (504) 658-3049 or

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