



# COMMISSION MEETING MINUTES

**Tuesday, April 2, 2019 @5pm**  
**City Hall Council Chambers, 1300 Perdido St.**

I. CALL TO ORDER: Chairman Egana called the meeting to order at 5:01p.

II. ROLL CALL

- Present: Brian Egana (*Chair*), Kim Abramson (*Secretary*), Gilbert Montañó, Raquel "Rocky" Dufauchard, Councilmember Cyndi Nguyen, Randy Greenup, Ethan Ashley, and Louis Lauricella. Dana Peterson (*Vice-Chair*) (*Arrived After Roll Call*).
- Absent: Theo Sanders III (*Treasurer*), Mayor Cantrell, and Frances Fayard (*First Meeting*)  
**QUORUM WAS ACHIEVED**
- Staff: Larry Barabino Jr., Tomekia Dunkley-Edmond, Jahanna Cannon-Brightman, Edgar Alexis, Brittany Hicks, and Jerome Cochran.
- Also Present: Rebecca Conwell (*NORD Foundation*) and Vincent Smith (*Capital Projects*)

III. GREETINGS FROM THE CHAIR:

- Chairman Egana welcomed everyone to the meeting.

IV. ADOPTION OF MINUTES: *Chairman Egana moved for the adoption of the March 7, 2019 minutes, which was motioned by Commissioner Dufauchard and seconded by Commissioner Ashley. The minutes were unanimously approved.*

V. PROGRAMMATIC SHOWCASE:

- **Highlighting NORD Partner: Spartan Boxing**  
Boxing Champions Dominique Hagans (18 years old) and Sidney Johnson (10 years old.) who were sponsored by NORDC. Traveled to Atlanta, GA February 22-24th to compete in the Atlanta Classic All Female Boxing Tournament, where they won their tournaments.

*NORDC acknowledged and awarded the Atlanta Classic Championships with plaques for their wins.*

- Chairman Egana thanked Spartan Boxing for not giving up, on continuing to push for a partnership at Milne. He also congratulated the girls on their win.
- Commissioner Lauricella congratulated Spartan Boxing on the athletes and coaches. He also congratulated him on persevering and believing, and that he is thrilled with the results.



- Councilmember Nguyen commended Spartan Boxing on what they are doing for the young people, keeping them active and away from irregular activity. She also inquired about how many kids are participating.
- ❖ Chairman Egana acknowledged and thanked Councilmember Brossett and Representative Abramson for attending the meeting.

## VI. COMMITTEE REPORTS

- **Foundation Report** – Rebecca Conwell provided a report of the January and February 2019 financials, which is included as an addendum in its entirety. The boycott bowl and AT&T Believe will be reflected on the March Financials. The Foundation will now be reporting on a routine basis with the cumulative and individual month side by side.
  - Commissioner Greenup commended Rebecca Conwell on her reporting, but stated that it would be helpful to receive the reports across the board at least 1-2 days before hand in order to digest the information.

## VII. OLD BUSINESS

- **DHH Concession Stand Update** - Chief Operating Officer, Edgar Alexis provided a DHH Concession Stand Update stating: there are 15 sanctioned booster clubs, 11 out of 15 have certified food managers, meaning that one person is authorized to handle the food. 11 out of 15 have permits to operate concessions, 13 out of 15 NORDC youth or athlete participation, and 1 out of 15 (Atkinson Stern) opted out of concessions and would rather sell merchandise. He also spoke about targeting Milne and Carver to get them up and running by the end of the month.
  - Chairman Egana questioned the updates and timelines for football season and wanted to know if there is fear, if any of them wouldn't be online.
  - Commissioner Peterson questioned the two active booster clubs and wanted to know if they are working on concessions or if NORDC is just working on getting them permitted to sell food.
  - Chairman Egana stated that NORDC is responsible for bringing those facilities up to code no matter what, not just from a DHH standpoint, but from a city code standpoint.

## VIII. NEW BUSINESS

- **There wasn't any new business.**

## IX. CHIEF EXECUTIVE OFFICER'S REPORT: **Chief Executive Officer, Larry Barabino Jr.** provided an overview for the month of March 2019 of NORDC's recent and upcoming events, programming, financial expenditures, and highlights. The Commission Dashboard-Deck can be reviewed at [www.nordc.org](http://www.nordc.org).

- **Chief Financial Officer, Tomekia Dunkley-Edmond** discussed the financial expenditures for March 2019.



- **Chief Programming Officer, Jahanna Cannon-Brightman** went over NORDC's upcoming and past events in detail.

- **Employee of the Quarter:** Mrs. Louise Donaldson

*NORDC Staff acknowledged and awarded Mrs. Donaldson with a Plaque for her efforts, over the 25 years that she worked at NORDC. The NORDC Commission also presented Mrs. Donaldson with a Card and \$500 Gift Card on their behalf.*

- **Commissioner Egana** stated that he received information about her from staff and realized that in his days as a kid that he had known her all of his life. He spoke about wanting to do something in conjunction with staff in order to provide something on behalf of the commission. He also thanked her for watching over him as a kid, and keeping the gym doors open until midnight as well as the importance of keeping the gym doors open longer today. Egana also stated that recreation was an outlet for many kids at that time and that Mrs. Louis was always firm, but fair. He also congratulated Mrs. Donaldson on her achievement.
- **Updates on Athletics in the 9<sup>th</sup> Ward**

Chief Executive Officer, Larry Barabino Jr. stated that Sanchez Recreation Center has just hired two young men that will lead the resurgence of athletics in the lower 9th Ward. Daryl Bartney & Anthony Batiste will lead in this endeavor. He also stated that NORDC is looking to implement youth baseball, basketball, and volleyball starting at Oliver Bush Park and expanding from there. NORDC, MLK High School, and MLK Elementary have developed a collaborative that will ensure input from all corresponding entities to include all community youth.

- **Commissioner Lauricella** Commissioner Lauricella stated that the dashboard lacked context, particularly the facts at a glance and requested the financial reporting format to provide a true overview of NORDC's financial expenditures and also requested to see the prior months reporting alongside the current month in order to see trends. He also suggested that staff look at the predecessors reporting, which he stated was more detailed.
- **Councilmember Nguyen** stated the importance of going over the budget and implementing checks and balances to make sure that NORDC does not go over budget. She inquired about summer camps and the importance of letting parents know that summer camps are programs funded by NORDC throughout the City as well as the archery class, and if there is an age requirement. Nguyen also inquired about the teen camps and stated that teens need productive activities to participate in. She also inquired about the Job 1 programs for those of ages 16-24, stating that they can earn a paycheck and that registration for that is taking place now. Lastly, she announced to the parents the importance of registering for summer camp early and not waiting until the last minute to find a placement for their child.



- Commissioner Dufauchard inquired about the kids who's camp within their district is full, and if they can attend camps outside of their district. She also inquired about those who have incomplete folders, and if the parents are notified to complete their folders.
- Commissioner Ashley requested to see the council districts and school districts together in one map, in order to help summer camps and parents navigate through the districts each year and asked that we work in conjunction with OPSB Staff to get this task completed.

X. CAPITAL PROJECTS REPORT: **Director of Capital Projects, Vincent Smith** offered his monthly report, which reflects the current status of NORD's capital project portfolio which currently has 24 projects at a budgeted value of \$58.6 million. NORD's project portfolio represents 32% of the projects in Capital Projects' overall portfolio, with 8 of the 24 projects completed, to date. The Capital Projects Report can be reviewed at [www.nordc.org](http://www.nordc.org).

XI. CONSIDERATION OF ANY OTHER MATTERS

- **Commissioner Abramson provided a Park Millage Update.**
  - Spoke about attending meetings of the Park and Parkways Partners on behalf of the NORD Commission, regarding the Cooperative Endeavor Agreement (CEA), and community meetings. The Current Millage amount and the Proposed Millage amount, which is not a new tax, that property taxes will not increase, and that this is a reallocation of current millages. She also stated that the CEA has already been signed by Mayor Cantrell and Chairman Egana.
- **Emily Wolff (Office of Youth and Families) provided a Park Millage Presentation-Update.**
  - Spoke about background information on the four current millages in place that funded NORDC, Parks and Parkways, and Audubon. The Millage not being a tax increase. Rationale behind the proposal, the Cooperative Endeavor Agreement, Specific uses for the Millage for NORDC, as well as Election Day and Early Voting.
- **Introduction of Championship Basketball Teams**
  - *NORDC acknowledged and awarded the 2019 Championship Basketball teams and their coaches with plaques for their wins.*

**Boys Team Champions**

1. Novice 5/6 – Cut Off Purple Warriors
2. Freshman 7/8 – Willie Hall Panthers
3. Sophomore 9/10 – Harrell Rams
4. Juniors 11/12 – Digby Eagles
5. Senior 13/14 – Digby Eagles

**Girl Team Champions**

1. Sophomore 9/10 – Milne Raiders
2. Senior 13/14 – Milne Raiders



- Commissioner Egana announced that Commissioner Greenup had provided 100 tickets to the Pelicans Basketball game for everyone.

## XII. PUBLIC COMMENT

- **Coach Melvin Howard** (Victory Youth Training Academy): spoke about meeting with Commissioner Egana, Commissioner Ashley, and CEO Barabino. He inquired about the \$100,000 allocated for Odile playground, and felt that the money raised for the concession stands that have never been used before is a waste of resources.
- **George Haynes** (NORDC Staff-Milne Rec Center): spoke on behalf of Spartan Boxing stating that the program is changing lives, but lacks the funds to maintain the winning culture, environment, and program that they offer.
- **Renard Thomas**: spoke about Harrell playground not having lights amidst the upcoming track and field season. Joe W. Brown sprinkler system being disconnected. Thanked Vincent Smith from capital project for providing an update on Eastshore. Joe W. Brown windows in concession stands needing to be redone because they have moisture. The lack of lights at Leeman Playground. Joe W. Brown streets that hold water on top of the streets and suggested that NORDC have the streets redone. Commended the Special Needs programs, Life Guard Hiring, and spoke about the lack of participation from the commission at the Daddy Daughter Dance.

## XIII. ADJOURNMENT: *The meeting was adjourned by Chairman Egana at 6:43p.*



Jan-Feb 2019 -- P&L

	<u>NORDF</u>	<u>NORDC</u>	<u>TOTAL</u>
<u>Income</u>			
Interest Income	\$ 258	\$ -	\$ 258
Contributions	-	35,225	35,225
Business Support	10	-	10
Booster Club Revenue			-
Gala/Boycott Bowl	3,875		3,875
Individual Contributions	319	-	319
Grant Management	2,000	-	2,000
<b>Total-Income</b>	<b>\$ 6,461</b>	<b>\$ 35,225</b>	<b>\$ 41,686</b>
<u>Staffing Expense</u>			
Salary Expense	\$ 30,917	\$ -	\$ 30,917
Contract Labor		27,000	27,000
Employee Benefits	4,518	-	4,518
Payroll taxes	2,365	-	2,365
Worker's Comp Expense	181		181
Payroll Expenses	553	-	553
<b>Total Staffing Expense</b>	<b>\$ 38,534</b>	<b>\$ 27,000</b>	<b>\$ 65,534</b>
<u>Operating Expenses</u>			
Marketing / PR Expense	\$ 9,633	\$ 9,227	\$ 18,860
Booster Club Expense	-	4,778	4,778
Licensing	-	4,389	4,389
Food / Beverage Expense	-	5,998	5,998
Entertainment / Venue Expense	-	5,278	5,278
Rent Expense	3,500	-	3,500
Supplies / small Equipment Expense	997	6,711	7,707
Travel / Parking Expense	742	1,221	1,963
Professional Services	392	8,000	8,392
Technology / Internet expense	1,384	-	1,384
Training/In Service		1,500	1,500
Professional Development	-	609	609
Subscriptions	119	-	119
Gala Expense	4,631	-	4,631
Grant Management		2,000	2,000
Bank Fees	12	-	12
<b>Total Operating Expense</b>	<b>\$ 21,409</b>	<b>\$ 49,710</b>	<b>\$ 71,119</b>
<u>Capacity Building Expense</u>			
Capacity Building	\$ 184	\$ -	184
<b>Total Capacity Building Expense</b>	<b>\$ 184</b>	<b>\$ -</b>	<b>\$ 184</b>
	=====	=====	=====
<b>Net Surplus / (Deficit)</b>	<b>\$ (53,665)</b>	<b>\$ (41,485)</b>	<b>\$ (95,150)</b>



Feb 2019 -- P&L				
	NORDF	NORDC	TOTAL	Notes
<u>Income</u>				
Interest Income	\$ 121	\$ -	\$ 121	
Contributions	-	10,000	10,000	(1)
Business Support	-	-	-	
Booster Club Revenue	-	-	-	
Gala/Boycott Bowl	4,130	-	4,130	
Individual Contributions	62	-	62	
Grant Management	1,000	-	1,000	
<b>Total Income</b>	<b>\$ 5,312</b>	<b>\$ 10,000</b>	<b>\$ 15,312</b>	
<u>Staffing Expense</u>				
Salary Expense	\$ 15,458	\$ -	\$ 15,458	
Contract Labor	392	15,805	16,197	(2)
Employee Benefits	2,259	-	2,259	
Payroll taxes	1,183	-	1,183	
Worker's Comp Expense	91	-	91	
Payroll Expenses	227	-	227	
<b>Total Staffing Expense</b>	<b>\$ 19,609</b>	<b>\$ 15,805</b>	<b>\$ 35,414</b>	
<u>Operating Expenses</u>				
Marketing / PR Expense	\$ 1,067	\$ 9,054	\$ 10,121	(3)
Booster Club Expense	-	-	-	
Licensing	-	-	-	
Food / Beverage Expense	-	1,945	1,945	
Entertainment / Venue Expense	-	1,605	1,605	
Rent Expense	1,750	-	1,750	
Supplies / Small Equipment Expense	874	5,295	6,169	(4)
Travel / Parking Expense	401	221	622	
Professional Services	-	7,000	7,000	(5)
Technology / Internet expense	778	-	778	
Training/In Service	-	1,500	1,500	
Professional Development	-	84	84	
Subscriptions	-	-	-	
Gala Expense	4,631	-	4,631	(6)
Grant Management	-	1,000	1,000	
Bank Fees	9	-	9	
<b>Total Operating Expense</b>	<b>\$ 9,510</b>	<b>\$ 27,704</b>	<b>\$ 37,215</b>	
<u>Capacity Building Expense</u>				
Capacity Building	\$ 184	\$ -	\$ 184	
<b>Total Capacity Building Expense</b>	<b>\$ 184</b>	<b>\$ -</b>	<b>\$ 184</b>	
	=====	=====	=====	
<b>Net Surplus / (Deficit)</b>	<b>\$ (23,990)</b>	<b>\$ (33,509)</b>	<b>\$ (57,500)</b>	



**Notes**

- (1) Iberia Bank \$10K
- (2) Officials
- (3) Getonline NOLA \$1,066.67
- (4) Includes Trophy Depot \$1,924, Amazon purchases totaling \$1,505, S&S Worldwide \$559, Walmart purchase
- (5) Includes Step N Slide \$1,150, Footprints to Fitness \$850, Jai Bhakti Yoga \$650, Bethani Pete \$700 and variou
- (6) Event Planner \$4,500