



PROGRAMMATIC PARTNERSHIP FAQ'S

1. What is a NORD Partnership Agreement?

- An NORD Partnership Agreement is a **value for value** agreement that allows individuals and organizations to provide expanded services to the community in NORD Recreation Centers and/or parks.

2. What is a Cooperative Endeavor Agreement (CEA)?

- A CEA is an agreement where a party may make a contribution to the City in exchange for the City agreeing to assume certain ongoing obligations. A CEA must serve a public purpose, the City must receive a direct benefit, and the value given by the City must equal the benefit received.

3. How long will a Partnership Agreement last?

- School Year Partnership - Nine (9) months (Sept.-May)
- Summer Partnership - Three (3) months (Jun-Aug.)
- Spring Partnership – Five (5) months (Jan.-May)
- Fall Partnership – Four (4) months (Sept.-Dec)

4. What if I already have a partnership agreement from last summer or this past fall, do I have to do a whole new Spring Season Application?

- Individual CEAs will be allowed to sunset/expire. If your CEA terms are still valid, there is no need to reapply at this time.

5. You will be required to renew your CEA when it expires.

5. Can new partnership agreements be renewed? How does that work?

- Partnership agreements may be renewed if the following expectations are adequately met:
 - Satisfaction (Survey);
 - Attendance and participation data;
 - Submission of weekly registration (if applicable)
 - NORDC Recreation Center staff feedback;
 - Adherence to overall NORD rules and regulations while within a Recreation Center;
 - Cleanliness, order, timeliness, and readiness during programming hours of operation; and
 - Timely submission of required performance and financial expenditure reports if applicable.

6. Does NORD offer payment or funding?

- NORD does not offer payments or funding for Spring and/or Fall Partnerships.
- Funding is available for summer camp partners

7. Can I charge for my classes?

- Yes: organizations and individuals may charge fees. However, Fees cannot exceed ten dollars (\$10.00) per person per session and must be reinvested back into the programming being delivered at NORC. These fees can be used to pay instructor fees associated with the instructor's services, materials, and/or costumes.
- Partners offering classes at no or nominal cost will receive preferential treatment by the review panel

8. How will partnership selections be made?

- Selections are made via a seven (7) member review committee, which is made up of a NORD Commissioner, City Council representative, community member, a subject matter expert, and a representative from the Deputy CAO's office and two (2) NORD representatives,. This committee is responsible for reviewing eligible applications and scoring each application with a rubric scaled 1 to 100 points. The committee will make decisions based on the following items:
 - Program alignment with NORD Priorities
 - Program Narrative
 - Experience
 - Community Impact
 - Operational Capacity

9. What if the facility isn't available? I am rooted in a particular community.

- We understand and value community connections. If the facility requested is not available, the applicant will be offered an alternate time and/or location as available.
- We ask each proposed partner to provide their ranked choices of where they would like to offer services so that if we are not able to offer their first choice, we can endeavor to offer them locations according to their ensuing preferences.

10. Why are all the "good" times already taken?

- NORD are responsible for scheduling year-round programming. NORD programming hours are given priority and remaining time slots are available for programmatic partners.
- We understand that some programs are only viable at certain times of the day and will do our best to accommodate as many partners as possible.

11. Who needs insurance?

- Any applicant individual, business or organization planning to provide programming in the areas of athletics/sports, dance, will need to acquire Liability Insurance. All Summer camp providers also require insurance

12. Will NORD advertise and market for me?

- Yes: NORD will advertise your program through our website, city and email database e-blasts, and social media. Print Media Marketing of this programming is the responsibility of the partner. Any advertising or marketing the organization plans to release must be approved by the NORD Chief Programming Officer no less than two (2) weeks prior to release and distribution.

13. What happens if I miss the open houses? Who do I contact and may I still apply?

- Attending the Programmatic Partnership open houses is not required in order to apply. If you are not able to attend and have questions, please submit them via email to NORDContracts@nola.gov.

14. When will I find out whether or not I have been selected?

- Applicants will be notified of preliminary selections via email on December 11, 2015.

15. Will I receive feedback about my application if I am not selected to be a programmatic partner?

- Due to the large volume of applications, NORD will not be able to provide individual feedback.

16. Are providers allowed to require liability insurance waivers to be signed by participants?

- Yes: programmatic partners are allowed to request participation waivers to be signed.