



Position: RECREATION GROUNDS MAINTENANCE CHIEF

Civil Service Title: PUBLIC WORKS SUPERVISOR I – SPORTS FIELD MAINTENANCE (c3130)

Main Function:

The Athletic Grounds Chief is responsible to conduct supervisory and semi-skilled level maintenance work involving the operation of machinery and heavy equipment to maintain athletic fields, turf, and related NORDC facilities.

Reports to: *NORDC Trades Supervisor*

Duties:

- Ensures that the maintenance and care of all grounds and athletic fields meet industry standards.
- Plans, manages, and implements the year-round landscaping and turf management needs for all NORDC grounds and fields that are not maintained by the Department of Parks & Parkways.
- Represents NORDC as needed when interacting with city contractors and other city departments.
- Maintains and ensures the proper use, safe operation, and upkeep of landscaping equipment.
- Supervises staff to ensure proper training, safety, and productivity.
- Performs timely and accurate administrative duties; and performs other duties as assigned.

Knowledge, Skills and Abilities:

- Ability to operate and care for landscaping and turf management equipment
- Ability to conduct accurate and timely data entry tasks
- Ability to perform administrative duties
- Extremely responsible, punctual, and detail oriented
- Ability to work independently in the absence of direct staff supervision
- Ability to understand and follow oral and written instructions
- Ability to represent NORDC in a professional and courteous manner

Employment Requirements:

- Must maintain an Orleans Parish domicile
- Three (3) years of full-time verifiable experience in the maintenance and repair of turf and/or athletic fields.

Compensation/Work Week/Probation Period:

- Base Wage/Status: \$30,353/annually, \$14.59/ hour/NON-EXEMPT
- Work Week: 40 hours per week. This position will be required to work flex shifts and extended hours, as needed, including weekends and holidays. Benefits package.
- Probation Period: One (1) year

Apply to:

Please forward your resume by email to: mdwyche@nola.gov