

**Position: SENIOR LIFEGUARD**  
**Civil Service Title: Recreation Lifeguard II (c6111)**

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**Main Function:**

NORDC Lifeguards conduct work safeguarding community members and employees at aquatics facilities, or when engaged in a NORDC sponsored activity at a public aquatics facility.

**Reports to:** *NORDC Aquatics Manager*

**Duties:**

- Assisting in hiring, training, scheduling and appraising lifeguards. Ensuring that life-saving certification is current and that all lifeguards are fully competent in performing water rescue procedures;
- Conducting and/or ensuring the execution of a variety of maintenance tasks;
- Scheduling of lifeguards to ensure that adequate and continuous coverage of pool areas are maintained during operating hours of any aquatics facility;
- Orienting and conducting in-service trainings with new lifeguards about job duties and responsibilities.
- Ensuring that all lifeguards are current on their training and certifications;
- Observing and maintaining the cleanliness, safety, and order of all areas of an aquatics facility;
- Keeping the maintenance department apprised of any pool maintenance needs including but not limited to cleaning, chemical adjustments, and repairs;
- Supervising daily lifeguards on duty and ensuring adherence to safety regulations and policies, as well as expected roles and responsibilities during all shifts;
- Maintaining staff and patron safety, order, and discipline at the assigned aquatics facilities;
- Performing emergency water-rescue techniques to assist persons in distress, applies CPR, and administers standard first aid when necessary;
- Taking inventory of pool related supplies/needs and submitting required orders and documentation for consideration;
- Assisting in the implementation of aquatics programs and special events;
- Explaining and interpreting operational and programmatic rules and regulations to park patrons;
- Ensuring general safety, cleanliness, and appearance of assigned aquatics amenities including pool areas, restrooms, and showers when able to do so without distraction from lifeguarding responsibilities;
- Providing swimming instruction to adults and children;
- Ensuring adherence to rules and regulations regarding pool use by the public;
- Maintaining order and safety in and around the pool;
- Performing related duties as required.

**Knowledge, Skills and Abilities:**

- Knowledge of and skill in approved water-rescue and accident-prevention techniques, emergency procedures, simulation drills, water-safety policies, first aid, and CPR, including backboard rescue.
- Knowledge and astute awareness of various aquatic programs, principles and practices
- Physical ability to stand and/or sit for the duration of the shift while using the necessary tools and supplies

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- Physical ability to execute water rescues under difficult conditions and to administer artificial respiration for any length of time required.
- Ability to perform administrative duties
- Extremely responsible, punctual, and detail oriented
- Knowledge of NORDC policies and procedures
- Ability to establish and maintain effective working relationships with general public, staff, patrons, and individuals from diverse backgrounds to maintain order in the pool and adjacent areas firmly and tactfully.
- Ability to understand and follow oral and written instructions
- Ability to represent NORDC in a professional and courteous manner
- Thorough knowledge of recognized swimming methods and the ability to teach such methods to children and adults.
- Ability to react quickly and calmly in emergency conditions.

**Employment Requirements:**

- High school graduation;
- Minimum age 18 years;
- Two (2) years of paid lifeguard experience or one (1) year of paid lifeguard supervisory experience;
- Possession of a current, nationally recognized Lifeguard Training Certification from a professional provider;
- Possession of nationally recognized Community First Aid and CPR for the Professional Rescuer certification from a professional provider;
- Possession of nationally recognized Water Safety and/or Swim Instructor certification from a professional provider;
- Must be willing to work mornings, mid-day, evenings, weekends, and holidays; and
- Must maintain an Orleans Parish domicile.

**Compensation/Work Week/Probation Period:**

- Base Wage/Status: \$26,807/annually, \$12.88/hour, NON-EXEMPT
- Work Week: 40 hours per week, subject to flex time and working mornings, mid- day, evenings, weekends, and holidays. Benefit package for 40 hrs/week staff.
- Probation Period: One (1) year